

# PRIOR WRITTEN NOTICE OF DISTRICT'S PROPOSAL/REFUSAL

## Summary of Performance: Exit From High School Hancock County Schools

Student's Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
School: \_\_\_\_\_ DOB: \_\_\_\_\_  
Parent(s)/Guardian(s): \_\_\_\_\_ Grade: \_\_\_\_\_  
Address: \_\_\_\_\_ WVEIS #: \_\_\_\_\_  
City/State: \_\_\_\_\_ Telephone: \_\_\_\_\_

Dear \_\_\_\_\_,

As a result of:

\_\_\_ a Student Assistance Team (SAT) meeting conducted on \_\_\_\_\_,  
\_\_\_ an Eligibility Committee (EC) meeting conducted on \_\_\_\_\_,  
 an Individualized Education Program (IEP) Team meeting conducted on \_\_\_\_\_,  
\_\_\_ a disciplinary action occurring on \_\_\_\_\_,  
\_\_\_ other \_\_\_\_\_.

the district is providing you with written notice of the district's  proposal / \_\_\_ refusal of the following action(s) with regard to:

\_\_\_ the educational evaluation or reevaluation of the student.  
\_\_\_ the identification of the student as having a disability.  
 the educational services and/or placement of the student.  
\_\_\_ the provision of a free appropriate public education (FAPE) to the student.  
\_\_\_ other \_\_\_\_\_.

Specifically, the district is changing placement due to graduation.

The district is proposing or refusing this action because: the student will no longer receive Special Education services because the student has met all graduation requirements.

The evaluation procedure(s), assessment(s), record(s) or report(s) the district used as a basis for the  proposed/ \_\_\_ refused action are: transcripts, IEP, student exit summary.

Other options considered include: continuation of current placement.

The reasons the above options were rejected are: Eligible for high school graduation..

Other factors relevant to the district's  proposal / \_\_\_ refusal are: Eligibility, IEP, and graduation credits earned.

Exceptional students and their parents have protections under the procedural safeguards. A copy of the Procedural Safeguards Brochure and assistance in understanding the provisions of the procedural safeguards may be obtained by contacting the Director of Special Education at 304-564-3411, as appropriate, the local Parent Educator Resource Center at \_\_\_\_\_ and/or the West Virginia Department of Education, Office of Special Programs at 304-558-2696 or 1-800-642-8541.

Sincerely,

\_\_\_\_\_  
Signature/Position

\_\_\_\_\_  
Date