

PRIOR WRITTEN NOTICE OF DISTRICT'S PROPOSAL/REFUSAL

Permission to Evaluate Not Received

Hancock County Schools

Student's Full Name: _____ Date: _____
School: _____ DOB: _____
Parent(s)/Guardian(s): _____ Grade: _____
Address: _____ WVEIS #: _____
City/State: _____ Telephone: _____

Dear _____,

As a result of:

- ___ a Student Assistance Team (SAT) meeting conducted on _____,
- ___ an Eligibility Committee (EC) meeting conducted on _____,
- ___ an Individualized Education Program (IEP) Team meeting conducted on _____,
- ___ a disciplinary action occurring on _____,
- other permission to evaluate your child has not been received; therefore, no permission to evaluate has been granted.

the district is providing you with written notice of the district's proposal / refusal of the following action(s) with regard to:

- ___ the educational evaluation or reevaluation of the student.
- ___ the identification of the student as having a disability.
- ___ the educational services and/or placement of the student.
- ___ the provision of a free appropriate public education (FAPE) to the student.
- other Evaluation of your child will not be completed.

Specifically, the district is proposing not to complete a multi-factored evaluation of your child.

The district is proposing or refusing this action because: you did not grant permission to evaluate by signing and returning the Form #3 Notice of Individual Evaluation/Reevaluation Request.

The evaluation procedure(s), assessment(s), record(s) or report(s) the district used as a basis for the proposed/___ refused action are: The Notice of Individual Evaluation & Reevaluation Form #3 was mailed to your home with a SASE two times with a request that you sign and return it. It was not received.

Other options considered include: Evaluation your child without permission.

The reasons the above options were rejected are: The WV Policy 2419 states that the district must obtain written parental consent for an initial evaluation on a student.

Other factors relevant to the district's proposal /___ refusal are: The SAT team has requested this evaluation due to your child's lack of progress and/or deficiencies in order to determine the need for specially designed instruction and services. Special designed instruction and services cannot be implemented unless a multi-factored assessment and an eligibility determination are completed.

Exceptional students and their parents have protections under the procedural safeguards. A copy of the Procedural Safeguards Brochure and assistance in understanding the provisions of the procedural safeguards may be obtained by contacting the Director of Special Education at 304-564-3411, as appropriate, the local Parent Educator Resource Center and/or the West Virginia Department of Education, Office of Special Programs at 304-558-2696 or 1-800-642-8541.

Sincerely,

Signature/Position

Date