

PRIOR WRITTEN NOTICE OF DISTRICT'S REFUSAL

Ineligibility for Special Education Hancock County Schools

Student's Full Name: _____ Date: _____
School: _____ DOB: _____
Parent(s)/Guardian(s): _____ Grade: _____
Address: _____ WVEIS #: _____
City/State: _____ Telephone: _____

Dear _____,

As a result of:

- a Student Assistance Team (SAT) meeting conducted on _____,
 an Eligibility Committee (EC) meeting conducted on _____,
 an Individualized Education Program (IEP) Team meeting conducted on _____,
 a disciplinary action occurring on _____,
 other _____.

the district is providing you with written notice of the district's proposal / refusal of the following action(s) with regard to:
 the educational evaluation or reevaluation of the student.
 the identification of the student as having a disability.
 the educational services and/or placement of the student.
 the provision of a free appropriate public education (FAPE) to the student.
 other _____.

Specifically, the district is refusing to qualify your child for special education services.

The district is proposing or refusing this action because: Your child did not meet eligibility criteria for the specified exceptionality.

The evaluation procedure(s), assessment(s), record(s) or report(s) the district used as a basis for the proposed/ refused action are: see attached eligibility committee report and eligibility criteria checklist

Other options considered include: team recommendations, interventions, and other SAT data and documentation

The reasons the above options were rejected are: criteria not met

Other factors relevant to the district's proposal / refusal are: your child will be referred back to Student Assistance Team (SAT) for further monitoring and interventions as needed

Exceptional students and their parents have protections under the procedural safeguards. A copy of the Procedural Safeguards Brochure and assistance in understanding the provisions of the procedural safeguards may be obtained by contacting the Director of Special Education at 304-564-3411, as appropriate, the local Parent Educator Resource Center at _____ and/or the West Virginia Department of Education, Office of Special Programs at 304-558-2696 or 1-800-642-8541.

Sincerely,

Signature/Position

Date