

PRIOR WRITTEN NOTICE OF DISTRICT'S PROPOSAL/REFUSAL

Hancock County Schools

Student's Full Name: _____ Date: _____
School: _____ DOB: _____
Parent(s)/Guardian(s): _____ Grade: _____
Address: _____ WVEIS #: _____
City/State: _____ Telephone: _____

Dear _____,

As a result of:

___ a Student Assistance Team (SAT) meeting conducted on _____,
___ an Eligibility Committee (EC) meeting conducted on _____,
___ an Individualized Education Program (IEP) Team meeting conducted on _____,
___ a disciplinary action occurring on _____,
___ other _____.

the district is providing you with written notice of the district's ___ proposal / ___ refusal of the following action(s) with regard to:
___ the educational evaluation or reevaluation of the student.
___ the identification of the student as having a disability.
___ the educational services and/or placement of the student.
___ the provision of a free appropriate public education (FAPE) to the student.
___ other _____.

Specifically, the district is proposing _____

The district is proposing or refusing this action because: _____.

The evaluation procedure(s), assessment(s), record(s) or report(s) the district used as a basis for the ___ proposed/ ___ refused action are: _____.

Other options considered include: _____.

The reasons the above options were rejected are: _____.

Other factors relevant to the district's ___ proposal / ___ refusal are: _____.

Exceptional students and their parents have protections under the procedural safeguards. A copy of the Procedural Safeguards Brochure and assistance in understanding the provisions of the procedural safeguards may be obtained by contacting the Director of Special Education at 304-564-3411, as appropriate, the local Parent Educator Resource Center at _____ and/or the West Virginia Department of Education, Office of Special Programs at 304-558-2696 or 1-800-642-8541.

Sincerely,

Signature/Position

Date