



HANCOCK COUNTY SCHOOLS

Special Education Department
P.O. Box 1300
104 North Court Street
New Cumberland, WV 26047
Voice – 304-564-3411 x. 383
Fax – 304-564-9028
www.hancockschools.org

Name of Student: _____

Teacher of Record: _____

School: _____

Date of IEP: _____

Dear Parent/Guardian:

This letter is to serve as a follow-up to the contact made to you by your child's special education teacher regarding corrections that need to be made to your child's IEP.

As a reminder this fall special education staff reviewed a portion of the IEP's written last spring for compliance and accuracy. Your child's IEP was one of those selected. Enclosed you will find an "IEP amendment form" that lists the parts of your child's IEP that required corrections. Most errors found were clerical in nature or identified items that were not clear or omitted. Please review the changes that are recommended by your child's teacher. If you have any questions, please contact the teacher at school or the Special Education Dept. at 304-564-3411, ext. 383.

We appreciate your understanding of this process and our desire to write and implement appropriate and accurate IEP's.

Sincerely yours,

As a result of their successful schooling, the students of Hancock County Schools shall be educationally prepared, socially responsible and academically competent, with an understanding and desire for lifelong learning