

*To afford all students  
the academic and social skills  
necessary to become productive members of society*

AGENDA

BOARD OF EDUCATION MEETING

Monday, September 14, 2015, 5:00 p.m.  
Board Office, New Cumberland

ROLL CALL

APPROVAL OF MINUTES

HEAR CALLERS

INFORMATION/REPORTS/DISCUSSION

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS

UNFINISHED BUSINESS

COMMUNICATIONS

POLICY ISSUES

MEETINGS

ADJOURNMENT

## ROLL CALL

## APPROVAL OF MINUTES

Regular Meeting – August 24, 2015

## CALLERS

## INFORMATION

### 1. PROCLAMATION – EARL RAY TOMBLIN, GOVERNOR

Governor Earl Ray Tomblin proclaims September 25, 2015 as West Virginia School Service Personnel Day.

## RECOMMENDATIONS OF THE SUPERINTENDENT

### A. PERSONNEL

#### 1. TRANSFER – CLASSIFIED

It is recommended that the following transfers be approved effective September 16, 2015:

<u>Name</u>	<u>From</u>	<u>To</u>
Robert Kramer	RIF/Preferred Recall	Bus Operator #27 Transportation 200 days/5.75 hours
Paul Tate	Custodian II Oak Glen High School 220 days/8 hours (2-10pm)	Custodian II Oak Glen High School 220 days/8 hours (3-11pm)
Jessica Adams	Sup Aide II Bus 72 Transportation 200 days/7 hours	Sup Aide II/ECCAT PreK Weirton Elementary School 200 days/7 hours
Robert Ball	Custodian II Maintenance 240 days/8 hours	Custodian IV/GM JDRIV Career Center 240 days/8 hours (to fill a leave of absence)
TBA		Secretary II/III Weirton Elementary 210 flex days/8 hours (to fill a leave of absence)
TBA*		LPN/Aide Oak Glen High School 200 days/7 hours

\*pending background check

2. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved unpaid medical leave beginning, tentatively, October 19, 2015, through December 18, 2015 (employee will use sick leave prior to beginning unpaid leave):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Tiffany Kuzma	Secretary	Maternity

3. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved unpaid leave beginning October 12 - 23, 2015 (return to work October 26):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Richard Kaczmarek	Bus Operator	Church tour to Italy

4. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved six (6) unpaid days effective September 11, 14, 15, 16, 17, 18, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Deborah Staley	Cook	Out of town

5. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved two (2) unpaid days effective October 1<sup>st</sup> and 2<sup>nd</sup>, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Terry Raines	Custodian	Personal

6. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved five (5) unpaid days effective September 14 - 18, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Andrea Mercer	Bus Operator	Vacation

7. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved one (1) unpaid day, October 20, 2015 (employee will use three (3) permissive personal days October 15, 16, 19):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Loueva Truax	Cook	Out of town

8. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective August 24, 2015:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Tammy Rawson	LPN/Aide	Other Employment

9. ADMINISTRATIVE RELEASE- SUBSTITUTES

It is recommended that the following administrative release be approved effective September 14, 2015:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Elizabeth Calmbacher	Aide	Countywide

10. ASSIGNMENT – SUBSTITUTE – CLASSIFIED

It is recommended that the following person(s) be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Rebecca Colaber	Bus Operator	Countywide
Vickey Gallagher*	Secretary	Countywide

\*pending background check

11. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective December 22, 2015

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Joanne McClain	Bus Operator	Retirement

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

## NEW BUSINESS

### 1. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2015-16 school year:

CODE:       HCX1312  
              HC137  
              HCX619  
              HCX1313

### 2. STUDENT RELEASES

It is recommended that the following student releases be approved, for the 2015-16 school year:

CODE:       BCX523  
              BCX1223

### 3. AGREEMENTS

It is recommended that the following agreements be approved. These agreements are meal contracts for the 2015-2016 school year.

Weirton Heights Day Care – Universal Pre-K  
The Orchard at Foxcrest – The Tree House  
Northern Panhandle Head Start, Inc.  
The Children's Academy, LLC

### 4. AGREEMENTS

It is recommended that the following agreements be approved. These agreements are for the John D. Rockefeller Career Center CNA A.M. & P.M. classes, second trimester.

Stone Pear Pavilion

### 5. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip for Oak Glen Middle Volleyball Team to Clarksburg for the Hilltopper Invitational, October 9, 2015.

### 6. OVERNIGHT TRIP

Approval for an overnight trip for Oak Glen High School softball program to Myrtle Beach, SC.  
*\*\*Dates will be given at the meeting.*

7. APPROVAL OF INVOICES

The following invoice has been submitted to the School Building Authority and is pending SBA approval:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
McKinley & Associates	Weirton Elementary	\$ 755.00

8. AK ENERGY MANAGEMENT RENEWAL (Compass Energy Gas Services)

It is recommended that the Board renew the agreement with AK Energy Management (Compass Energy Gas Services) for one year through September 30, 2016.

9. APPROVAL TO REMOVE & SELL METERS

It is recommended that approval be given to remove and sell meter pit piping that is located at Weirton Elementary:

Materials

8" diameter x 72' ductile iron spool piece w/fixed flange	\$ 437.00
8" diameter field flange kit	\$ 118.00
Flange Bolt kit	\$ 14.00
(2) 4" blind flanges w/bolts, gaskets	\$ 65.00

Labor

(3) pipefillers x 8 hours @\$100.00/hour	<u>\$2,400.00</u>
Total	<u>\$3,034.00</u>

**UNFINISHED BUSINESS**

**COMMUNICATIONS**

**POLICY ISSUES**

1. It is recommended that policy JOA be adopted for Hancock County Schools.

The John D. Rockefeller IV Career Center  
Simulated Workplace Drug Testing Purpose and Procedure

**MEETINGS**

Monday, September 28, 2015

5:00 p.m.

Regular Meeting  
Board of Education  
Board Room, New Cumberland

**ADJOURNMENT**