

**HANCOCK COUNTY BOARD OF EDUCATION**

**MEETING AGENDA**

October 24, 2016

Board Office, New Cumberland, WV

ROLL CALL

APPROVAL OF MINUTES

TAKE A BOW

DELEGATIONS

REPORTS

UNFINISHED BUSINESS

NEW BUSINESS - SUPERINTENDENT'S RECOMMENDATIONS

COMMUNICATIONS

GOOD OF THE ORDER

MEETINGS

ADJOURNMENT



Our Mission is

*To afford all students the academic and social skills necessary to become productive members of society.*

## **ROLL CALL**

## **APPROVAL OF MINUTES**

Regular Meeting – October 10, 2016

## **TAKE A BOW**

## **DELEGATIONS**

## **REPORTS**

1. Gordon Anderson, JDR IV Career Center – Needs Assessment

## **UNFINISHED BUSINESS**

## **NEW BUSINESS - RECOMMENDATIONS OF THE SUPERINTENDENT**

### **A. PERSONNEL**

#### **1. UNPAID LEAVE -- CERTIFIED**

It is recommended that the following unpaid leave be approved, effective December 8 and 9, 2016 (also using paid personal leave days of December 5, 6, and 7, 2016), for an out-of-town family event.

<u>Name</u>	<u>Position</u>
Natalie Simich	Teacher (Grade 4) Weirton Elementary

2. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective January 19, 2017 thru February 5, 2017 (also using 26 paid sick leave days) (to return to work on February 6, 2017).

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Kaitlin Karpinski	Teacher (Grade 2) Weirton Elementary School	Maternity

3. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved two and one-half (2 1/2 ) dock days, November 15<sup>th</sup> (1/2 day), November 17 & 18, 2016, (employee will use a permissive personal day on November 16, 2016):

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Richard Kaczmarek	Bus Operator	Personal

4. NEW POSITION -- COACHING -- CERTIFIED

It is recommended that the following new coaching position be approved, effective the 2016-17 school year, due to increased enrollment in the sport of swimming:

SWIMMING ASSISTANT  
WEIR HIGH SCHOOL

5. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2016-17 school year. Those with an asterisk (\*) have met state guidelines established for non-certified personnel employed in coaching activities:

OAK GLEN HIGH SCHOOL

Girls' Basketball Assistant (Non paid) Jenna Wilson\*

WEIR HIGH SCHOOL

Boys' Basketball Assistants (Non-paid) Paul Buffington\*  
Tim Murray

6. ASSIGNMENT -- SUBSTITUTE -- CERTIFIED

It is recommended that the following be approved as a substitute teacher, effective the 2016-17 school year:

<u>Name</u>	<u>Area of Certification</u>
Justin Horstman	Social Studies 5-Adult

7. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective October 26, 2016:

<u>Name</u>	<u>From</u>	<u>To</u>
Brian Flanigan	Custodian II Oak Glen High School 220 days/8 hours <i>(3-11 pm)</i>	Custodian II Oak Glen High School 220 days/8 hours <i>(10am-6pm)</i>

8. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective January 3, 2017:

<u>Name</u>	<u>From</u>	<u>To</u>
Brian Sweeney	Substitute Bus Operator	Bus Operator #46 Transportation 200 days/5.75 hours

9. ELIMINATION OF POSITION

It is recommended that the following positions be eliminated for the 2016-2017 school year:

Classified  
Secretary II/III  
Oak Glen High School  
220 days/8 hours

Classified  
Executive Secretary  
Curriculum  
261 days/8 hours

**B. FINANCE**

1. LIST OF BILLS

2. SALARY SCALES

It is recommended that the professional and service personnel pay scales be approved: (Attached)

Professional Salary Schedule  
Service Salary Schedule (full-time)  
Service Salary Schedule (half- time)

**C. MISCELLANEOUS**

1. EXPULSION

It is recommended that student WHX1019 be expelled for a period of one year beginning on 10/06/16 through 10/05/17.

**D. POLICY ISSUES**

1. Approval for the following county policy that has been newly created in alignment with correlating changes in WV Code and Policy:

EF                      Food Services

2. Approval for the following county policies that have been up-dated to align with WV Code and Policy:

EEAFB              Extracurricular Activity/Field Trips/Special Events...Pay – Title changed, file change (was DKA-A), reformatted  
EFA                      Food Purchasing/Selection – Title changed, file changed (was DJI)  
EFC                      Free and Reduced Price Food Services – Title changed, file changed (was EFB), wording updated  
EFD                      Pricing of and Payment for Food Services – Title changed, file changed (was EFDA), updated  
EFE                      Competitive Food Sales/Vending Machines – Title changed, WV Code 18-2-6b added  
EGAB                      Photocopying Services – Title changed, file changed (was EGAA), removal of search fee  
EHAB                      Biometric Identification Program – Title change, file change (was EFDA-A)

3. Approval for policy EFBA, Program Adults, to be repealed as it is no longer needed.

**COMMUNICATIONS**

**GOOD OF THE ORDER**

**MEETINGS**

Monday, November 14, 2016                      5:00 p.m.                      Regular Meeting  
Board of Education  
Board Room, New Cumberland

**ADJOURNMENT**