

HANCOCK COUNTY BOARD OF EDUCATION

MEETING AGENDA

September 12, 2016

Board Office, New Cumberland, WV

ROLL CALL

APPROVAL OF MINUTES

TAKE A BOW

DELEGATIONS

REPORTS

UNFINISHED BUSINESS

NEW BUSINESS - SUPERINTENDENT'S RECOMMENDATIONS

COMMUNICATIONS

GOOD OF THE ORDER

MEETINGS

ADJOURNMENT



Our Mission is

To afford all students the academic and social skills necessary to become productive members of society.

ROLL CALL

APPROVAL OF MINUTES

Special Meeting – August 17, 2016
Regular Meeting – August 22, 2016

TAKE A BOW

1. Nancy Holdsworth - Presidential Award for Excellence in Mathematics and Science Teaching

DELEGATIONS

1. Matthew Travis – Oak Glen Jr. Bears

REPORTS

UNFINISHED BUSINESS

1. Requesting Board approval for policies GCMD and GCD. These policies were passed at a first reading on Monday, July 18, 2016 and sent out for comments. Comments were received. This item was tabled at the 8/22/16 board meeting.

GCMD -GCME –GDLA - OVERTIME
GCD – VACATION (was GDD)

NEW BUSINESS - RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the dates indicated:

| <u>Name</u> | <u>Position</u> | <u>Degree/Exp.</u> | <u>Effective Date</u> |
|------------------|---|--------------------|-----------------------|
| Auralee Gittings | Teacher (Social Studies) Oak Glen Middle | Masters/10 | 9/19/16 |
| Nicole Campbell | Teacher (Kindergarten) New Manchester Elem. | Bachelors/4 | 9/14/16 |
| Kenneth Herron | Teacher (Math) Weir Middle | Masters/40 | 9/14/16 |
| TBA | Teacher (Multi-cat./ Content area/Autism) Weir Middle | | |
| TBA | Teacher (English) Rockefeller Career Center | | |
| TBA | Teacher (Kindergarten) New Manchester Elem. | | |

2. ASSIGNMENTS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2016-17 school year:

TECHNOLOGY SITE CONTACTS

| | |
|-----------------|----------------|
| Oak Glen Middle | Rick Brown |
| Weir Middle | Eric Olson |
| Oak Glen High | Julie Zoellers |
| Weir High | Elaine Kimmins |

ACADEMIC GAMES

| | |
|-----------------------|----------------|
| Academic Games Leader | Nicole Drobish |
|-----------------------|----------------|

3. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2016-17 school year. Those indicated with an asterisk (*) have met state guidelines established for non-certified personnel employed in coaching activities.

OAK GLEN HIGH SCHOOL

Cheerleading Assistant Erika Mello*

Girls' Volleyball Chaperones Barb Swan
Natalie Hall
Jenny Roger
Angela Smith

WEIR HIGH SCHOOL

Girls' Soccer Assistant Taylor Gianangeli*

Girls' Basketball Assistant Justin Horstman

4. ASSIGNMENT -- SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2016-17 school year:

| <u>Name</u> | <u>Areas of Certification</u> |
|--------------------|---|
| Lisa Walker | Elementary Education K-6 |
| Edward Zawatski | Industrial Electronics 9-Adult, Electronics Technology 9-Adult |
| Diane Bowers | Biological Science 7-12, General Science 7-12, Chemistry 7-12, Physics 7-12 |
| Patricia Carey | Multi-subjects K-8, General Science 5-8 |
| Francine Crow | Elementary Education 1-8, Physical Education |
| Ruth DelRe | Mathematics 7-12, Social Studies 7-12 |
| Kathleen Griffith | Elementary Education 1-8, Early Childhood, Multi-categorical K-Adult, Autism K-Adult |
| Kelsey Hayward | Social Studies 7-12 |
| Millicent Hines | English 5-Adult, French 5-Adult |
| Joyce Keister | Elementary Education 1-8, Social Studies 1-9 |
| Jeanne Roberts | General Home Economics 7-12, Social Studies 7-9, Consumer/Homemaking 5-12 |
| Martha Roberts | Multi-subjects K-8, Reading Specialist K-12 |
| Robert Rosnick | Physical Education 7-12, Safety 7-12, Learning Disabilities K-12 |
| Michelle Ticich | Elementary Education 1-8, Early Childhood |
| Barbara VanBeveren | Elementary Education 1-8, Mental Retardation, Learning Disabilities K-12 |

5. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 9/27/16 thru 10/3/16 (also taking three (3) personal leave days of 9/22, 23, and 24/16) for her wedding.

| <u>Name</u> | <u>Position</u> |
|-----------------|----------------------------------|
| Christina Kober | Teacher (Spanish) Weir Middle |

6. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 10/5/16 thru 10/7/16 (also taking two (2) personal leave days of 10/3/16 and 10/4/16) for a trip.

| <u>Name</u> | <u>Position</u> |
|-------------|---|
| Sara Snider | Teacher (Social Studies) Oak Glen High |

7. UNPAID DAYS – CLASSIFIED

It is recommended that the following employee be approved three (3) dock days, September 29, 30, & October 3, 2016, which follows three (3) permissive personal days, September 26, 27, 28, 2016):

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|-------------|-----------------|---------------|
| Lori Waite | Secretary | Out of town |

8. LEAVE OF ABSENCE – CLASSIFIED

It is recommended that the following intermittent Family Medical Leave of Absence (FMLA) be approved effective September 12, 2016:

| <u>Name</u> | <u>Position</u> | <u>Reason</u> |
|------------------|-----------------|----------------|
| Cecilia Wounaris | Cook II | Family Illness |

9. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 9/7/16, due to retirement:

| <u>Name</u> | <u>Position</u> |
|-----------------|--|
| Barbara Ralston | Substitute Teacher (RIF) Countywide |

10. RESIGNATIONS -- COACHING -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated, due to personal reasons:

OAK GLEN HIGH SCHOOL

| | | |
|--------------------|------------|---------|
| Football Assistant | Ryan Wells | 8/10/16 |
|--------------------|------------|---------|

WEIR HIGH SCHOOL

| | | |
|------------------------|-------------|---------|
| Cheerleading Assistant | Jenna Maine | 8/15/16 |
|------------------------|-------------|---------|

| | | |
|--------------------|---------------|---------|
| Football Assistant | Mike McKenzie | 8/15/16 |
|--------------------|---------------|---------|

11. EXTRA WORK DAYS -- CERTIFIED

It is recommended that the following school nurses receive one (1) extra work day, effective the 2016-17 school year (prior to the start of the school year), for immunization records, etc.:

Deborah Covey
Jody Shenton

12. TRANSFER – CLASSIFIED

It is recommended that the following transfer be approved effective September 14, 2016:

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-----------------|-----------------|--|
| Melissa Dirling | Substitute Cook | Cook II Weirton Elementary 200 days/3.5 hours <i>(to fill a leave of absence)</i> |

B. FINANCE

1. LIST OF BILLS – Regular and Bond

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student release be approved, for the 2016-17 school year:

Code:
BCX1223

2. STUDENT ACCEPTANCES

It is recommended that the following student acceptances be approved, for the 2016-17 school year:

Code:
HCX106
HCX1319
HCX323B

3. PROGRAM – TRAUMA INFORMED ELEMENTARY SCHOOLS (TIES)

It is recommended that Hancock County Schools enter into a Memorandum of Understanding regarding the TIES program and Weirton Elementary School for the 2016-17 school year:

4. REQUEST FOR OVERNIGHT TRIP

Approval for overnight trip for Oak Glen Middle Volleyball Team to Clarksburg for the Hilltopper Invitational, September 24, 2016.

5. AK ENERGY MANAGEMENT (Enspire Energy)

It is recommended that the Board enter into an agreement with AK Energy Management (Enspire Energy) for one year through September 30, 2017.

6. LEASE – BOARD OFFICE

Discussion on Hancock County Board of Education rental agreement with the City of New Cumberland.

D. POLICY ISSUES

1. Requesting Board approval for the following county policies that have been up-dated to align with WV Code and Policy.

EBCE School Closings and Cancellations – Title changed, file change (was EBCE), website updated

ECAB Access to Buildings – Title changed

ECABA Staff/Student/Visitor/Vendor/ Identification Procedures – Title changed

ECABB Keys – code changed (was ECAB)

ECB Buildings and Grounds Maintenance – Title changed, reformatted

ECE Traffic and Parking Procedures – Title changed, code changed (was ECD)

ECF Energy Conservation – Title changed

EDC Authorized Use of School-Owned Materials and Equipment – Computer Resources – Title changed, reformatted

EE Transportation Services – Title changed, Code changed (was ED), Supervisor changed to Director, added old EEA and old EEAAE-A

EEA Student Transportation - Title changed, Code changed (was EDDB), Supervisor changed to Director, added old EDBB-G and old EEAA-A

EEAC Bus Scheduling and Routing – Title changed, reformatted

EEAEF Use of Communication Devices by Bus Drivers – Title changed, Code changed (was EEAJ),

EEAFA Extra-curricular Activity/Field Trip/Special Events Transport – Title changed

2. The following policies are being recommended to be repealed from the Hancock County Schools Policy Manual:

D, EDBB-G, EEA, EEAA-A, and EEAAE-A.

COMMUNICATIONS

GOOD OF THE ORDER

MEETINGS

Monday, September 26, 2016

5:00 p.m.

Regular Meeting
Board of Education
Board Room, New Cumberland

ADJOURNMENT